

Exhibit – Letters of Residence to Be Used when the Person Seeking to Enroll a Student is Living with a District Resident

A person seeking to enroll a child should use this form as evidence of residency when he or she cannot produce a lease, purchase property agreement, or other similar document – other documents will also be required to establish residency. The School District reserves the right to evaluate the evidence presented; completing this form does not guarantee admission.

RESIDENCY AFFIDAVIT - SECTION 1

To be completed by the individual enrolling the child. Please print.

Child	School	
Individual enrolling the child	Parent/Guardian Telephone	
Relationship to the child		
Residence street address	City	Zip code
Signature of the individual enrolling the student	Date	

_____ I am providing a copy of my Driver’s License/Matriculation Card with In-District address.

_____ I understand there is a 5-day period for WTHS to review documents and verify my residency in the district before this affidavit is approved.

_____ I am providing the following as additional residency documents

- _____ Bank Statement
- _____ Change of Address Form
- _____ Other

I have read and understand the following:

IMPORTANT:
 The School District reserves the right to evaluate the evidence presented. Presenting the items listed in this Administrative Procedure does not guarantee admission. The District also reserves the right, on a case-by-case basis, to require parents/guardians to reaffirm their actual residency in the District in subsequent years in light of information brought to the attention of the District that may call their residency into question.

_____ Initials

WARNING:
 If a student is determined to be a nonresident of the District for whom tuition must be charged, the persons enrolling the student are liable for non-resident tuition from the date the student began attending a District school as a non-resident.

_____ Initials

A person who knowingly enrolls or attempts to enroll in this School District on a tuition-free basis a student known by that person to be a nonresident of the District is guilty of a Class C misdemeanor, except in very limited situations as defined in State law (105 ILCS 5/10-20.12b(e)).

_____ Initials

A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in the District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

_____ Initials

I UNDERSTAND THAT DISTRICT PERSONNEL MAY INVESTIGATE INFORMATION REGARDING THIS AFFIDAVIT AT ANY TIME DURING THE SCHOOL YEAR OF ATTENDANCE. I GIVE PERMISSION FOR WARREN HIGH SCHOOL TO CHECK STATUS OF MY RESIDENCE AT ANY TIME AND RELEASE ANY INFORMATION PERTAINING TO MY RESIDENCE.

Name of person seeking to enroll student(s) (Printed)	Name of person seeking to enroll student(s) (Signature)
Date: _____	Phone: _____

RESIDENCY AFFIDAVIT - SECTION 2

To be completed by District resident. Please print. (The District resident must present proof of residency within the District by providing the required number of documents. Please see Administrative Procedure 7:60-AP2.).

I, _____, hereby state that I live at _____
District Resident *Street Address*

_____, Illinois. _____
City *Student(s), person or people living with District resident (list ALL living at residence)*

has lived with me since _____ for the following reasons (state any and ALL reasons): _____

I am responsible for this residence by ownership, lease, or other _____

Number of rooms: _____ Number of bedrooms: _____

Total number of persons living in dwelling: _____

I certify that this information is true and that the individuals named above are living in my residence.

Signature of the individual who is responsible for the residence Date

I have read and understand the following:
IMPORTANT:
The School District reserves the right to evaluate the evidence presented. Presenting the items listed in this Administrative Procedure does not guarantee admission. The District also reserves the right, on a case-by-case basis, to require parents/guardians to reaffirm their actual residency in the District in subsequent years in light of information brought to the attention of the District that may call their residency into question.

Initials

WARNING:
A person who knowingly or willfully presents to the School District any false information regarding the residency of a student for the purpose of enabling that student to attend any school in the District without the payment of a nonresident tuition charge is guilty of a Class C misdemeanor (105 ILCS 5/10-20.12b(f)).

Initials

I UNDERSTAND THAT DISTRICT PERSONNEL MAY INVESTIGATE INFORMATION REGARDING THIS AFFIDAVIT AT ANY TIME DURING THE SCHOOL YEAR OF ATTENDANCE. I GIVE PERMISSION FOR WARREN TOWNSHIP HIGH SCHOOL TO CHECK THE STATUS OF MY RESIDENCE AT ANY TIME AND RELEASE ANY INFORMATION PERTAINING TO MY RESIDENCE.

Name of District Resident (Printed) *Name of District Resident (Signature)*

Date: _____ Phone: _____